



Policy Type: Operational	Number: LIB-OP-50	Approved: January 15, 2019
Book Sale Policy		Next review: 2023

**Purpose**

The purpose of this policy is to outline the parameters for offering book sales at all Huron County Library branches.

**Policy**

- 1 The Board supports the practice of selling books which are deemed discards to the system.
- 2 Donations of items (print, audiovisual items), not wanted for the collection, may be accepted for sale in a book sale with donor consent. If Items are unsuitable for a book sale or there is a lack of storage, donations should be declined.
- 3 The Board acknowledges, and is supportive of, the assistance provided by volunteers and the Friends of the Library in organizing and holding library book sales.
- 4 Any Friends of the Library group or Branch Manager, wishing to hold a book sale must receive prior approval of the date from the County Librarian, or designate.
- 5 The County Librarian, or designate, will determine the pricing structure for library book sales. This may include by donation.
- 6 Book sale funds will be used to enhance library services at the branch holding the sale or within the library system.
- 7 The Branch Manager or Friends of the Library Group shall consult with County Librarian, or designate, concerning the spending of funds raised.

**Replacement Statement**

This policy replaces the Library Book Sale Policy and comes into effect on the date approved.

**Citations**

Public Libraries Act, R.S.O. 1990, Chap. P 44

**Related Documents**

- Collection Policy LIB-OP-20
- Donation Policy LIB-OP-52
- Friends of the Library Policy LIB-OP-51
- Volunteer Policy LIB-OP-53
- County of Huron Treasury Policies. Disposal of Tangible Capital Assets FN-6.05